

**UNRESTRICTED MINUTES OF THE ALEXANDRA PALACE AND PARK BOARD  
TUESDAY, 24 APRIL 2007**

Councillors           \*Adje (Chair), Beacham, \*Egan (Vice-Chair), \*Hare, \*Peacock,  
Rainger, \*Thompson,

Non-Voting           \*Ms V. Paley, \*Mr N Wilmott, \*Mr M. Tarpey  
Representatives:

Observer:            Mr D. Liebeck

\* Denotes those Members present

Also present: Keith Holder - General Manager  
David Loudfoot – Facilities Manager  
Iain Harris – Trust Solicitor  
Ken Harrington – Finance Manager  
Stuart Young – Asst Chief Executive – LB Haringey  
Clifford Hart – Clerk – Non Executive Committees Manager – LB Haringey

**MINUTE  
NO.**

**SUBJECT/DECISION**

<b>APBO01.</b>	<p><b>APOLOGIES FOR ABSENCE</b></p> <p>Apologies for absence were received on behalf Councillor Beacham and Mr Liebeck.</p> <p><b>NOTED</b></p>
<b>APBO02.</b>	<p><b>URGENT BUSINESS</b></p> <p>The Clerk – Clifford Hart – advised that:</p> <ul style="list-style-type: none"> <li>• there were TABLED unrestricted and exempt comments of LB Haringey’s Acting Director of Finance in relation to each of the items before the Board this evening which the Board were asked to consider;</li> <li>• A TABLED response to a question asked on behalf of the Hornsey Historical Society which would be considered under Item 5;</li> <li>• A written update in relation to Item 8 from the General Manager – Alexandra Palace;</li> <li>• The report of the LB Haringey’s Assistant Chief Executive – People and Organisational Development SD</li> </ul>
<b>APBO03.</b>	<p><b>DECLARATIONS OF INTEREST</b></p> <p>There were no declarations of interests.</p>
<b>APBO04.</b>	<p><b>MINUTES</b></p>

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The Clerk advised that the minutes of the Consultative Committee meeting held on 19 April 2007 were not available for consideration.

- (i) **Alexandra Palace and Park Board – 6 February 2007, 20 February 2007 (18:30hrs) 20 February 2007 (19:30hrs)**

There being no points of clarification the Chair MOVED and it was:

**RESOLVED**

That the unrestricted minutes of the Alexandra Palace and Park Board held on 6 February 2007, 20 February 2007 (18:30hrs) and 20 February 2007 (19:30hrs) be agreed as an accurate record of the proceedings.

- (ii) **Alexandra Palace and Park Consultative Committee – 30 January 2007**

**RESOLVED**

That the minutes of the Consultative Committee held on 30 January 2007 be agreed as an accurate record of the proceedings.

- (iii) **Alexandra Palace and Park Panel – 14 March 2007 & 29 March 2007**

There being no points of clarification the Chair MOVED and it was:

**RESOLVED**

That the unrestricted minutes of the Alexandra Palace and Park Panel held on 14 March 2007 & 29 March 2007 be agreed as an accurate record of the proceedings.

- (iv) **Alexandra Park and Palace Statutory Advisory Committee – 27 March 2007**

There being no points of clarification the Chair MOVED and it was:

**RESOLVED**

That the unrestricted minutes of the Alexandra Palace Park and Palace Statutory Advisory Committee held on 27 March 2007 be noted.

**APBO05. QUESTIONS**

The Chair advised of the TABLED response to a question raised by Jacob

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	<p>O'Callaghan on behalf of the Hornsey Historical Society as follows:</p> <p>“Could the Chair of the Board kindly arrange for the charity’s finance officer or General Manager to inform the questioner and the Board how many grants have been received from English Heritage since the Palace was listed Grade II, after an application from Hornsey Historical Society and other despite the then Board’s opposition to listing, and how much in total has been so far received.”</p> <p><b>ANSWER</b></p> <p>English Heritage does not provide grants or other funding for unspecified works or general revenue support.</p> <p>A total of five grants have been received from English Heritage since 1<sup>st</sup> October 1996.</p> <p>The grants were made for the designated purposes within the theatre of providing a new roof covering for the theatre; stabilising the ceiling; development of a masterplan; improved fire protection between the stage and auditorium; undertaking foyer repairs; balcony works; provision of a measured survey; an archaeological study of the undercroft and repairs to the stage foundations, machinery and mezzanine floors.</p> <p>The total received thus far from English Heritage is £ 94,503.20.</p> <p>In addition a grant claim is currently being processed for the sum of £ 32,198.26 which will bring the total received to £126,701.46</p> <p>With the exception of the measured survey and archaeological study which was fully grant aided, funding has always been subject to the condition of matched funding being made available by the trustees.</p> <p>The amount of matched funding provided to date stands at £ 133,880, approx 51% of the total expenditure, which has been allocated from the maintenance budgets agreed by the Board over the years.</p>
<p><b>APBO06.</b></p>	<p><b>DEPUTATIONS AND PETITIONS</b></p> <p>There were no deputations requests or any petitions received.</p>
<p><b>APBO07.</b></p>	<p><b>OPERATING BUDGET</b></p> <p>The charity’s Head of Finance introduced this item and reported the improved position and savings compared to the position the previous year (as set out in Appendix 3).</p> <p><b>RESOLVED</b></p> <p>That the Board note the income and expenditure for 9 months to the end of</p>

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	<p>February 2007 contained in the report and summarised at Appendix 1.</p>
<b>APBO08.</b>	<p><b>FUTURE OF THE ASSET - PROGRESS/UPDATE</b></p> <p>The General Manager, in a brief introduction of the TABLED update, advised that the Order from the Charity Commission had been agreed in principle and the reasons would be formulated by the Commissioners at a further meeting on Friday 27<sup>th</sup> April 2007. Once the reasons had been finalised they would be communicated and then or shortly thereafter the Order would be sealed. The Trust Solicitor advised that the sealing of the order and its issue would be matters for officers of the Commission to progress. However there may be a delay, hopefully only short, in the formal legal completion.</p> <p>Mr Holder advised that it was now some 12 months beyond the originally proposed completion date that Firoka had anticipated in their October 2005 concept submission. The delay had and would continue to have detrimental effect on the continuing business of the charity's trading company with consequential effects on profit generation. The business plan on which the Firoka concept was developed was now 18 months old and the construction costs were rising on a monthly basis faster than the rate of general inflation. Mr Holder also commented on the morale of staff which in general terms had also suffered, caused by the uncertainty in the intervening period. In these circumstances it would appear that a measured and phased approach would be necessary to the successful transfer of the business and the staff whilst maintaining the terms of the lease, project agreement, employment and pensions agreement and the umbrella master agreement.</p> <p>With respect to the issue surrounding the CUFOS building the Trust Solicitor stated that the Firoka Group had agreed to grant the security of Tenure the CUFOS trustees were seeking. It was now a matter for CUFOS to formally consider and accept or reject the offer to abrogate the 'contracted out' term.</p> <p>The Board was being asked for its agreement to begin the phased transfer process once the Order was confirmed on Friday 27<sup>th</sup> April 2007.</p> <p>(Councillor Thompson arrived at 19:10hrs)</p> <p>Mr Holder further advised that a number of measures would be implemented in advance of legal completion which would smooth the path for other sequential actions to take place. The contracts for events under signature but not yet delivered for the next month could be novated in Firoka's favour. Further Firoka could assume the terms of the APTL licence. In addition a management arrangement for the operation of the ice rink could be concluded. It would be appropriate for staff to be seconded for the interim period during which effect can be given to the formal arrangements to ensure continuity of employment and length of service. None of these actions would be irrevocable but will assist in a smoother transfer. The Directors of the charity's wholly-owned subsidiary, Alexandra Palace Trading Ltd., did require to be similarly advised to enable appropriate action to be taken on their behalf.</p>

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	<p><b>RESOLVED</b></p> <ul style="list-style-type: none"><li>i. That the General Manager, after taking appropriate legal advice, be authorised to begin the process of a phased transfer of the charity business, staff and contracts to the Firoka Group following the approval of the lease; and</li><li>ii. That the General Manager be authorised to advise the directors of the wholly owned trading company that the premises will shortly not be available for their use and similar action on the phasing of action prior to formal transfer will be necessary on their behalf.</li></ul>
<p><b>APBO09.</b></p>	<p><b>HERITAGE LOTTERY FUNDED LANDSCAPE DEVELOPMENT PROJECT UPDATE – TO RECEIVE A FURTHER PROGRESS REPORT.</b></p> <p>In a succinct introduction to the circulated report the Facilities Manager, Mr Loudfoot, gave a brief update of each of the areas of HLF work and answered points of clarification. Mr Loudfoot also advised that the newly appointed Parks Development Manager – Mark Evison would commence his duties on 8 May 2007.</p> <p>Councillor Egan commented on the current by-laws regulating the Park and suggested that these be examined and reviewed as there were a number of issues requiring attention – particularly dog walking and fouling etc. Councillor Egan felt it was appropriate for the matter to be reported to the Statutory Advisory Committee, and Consultative Committee as part of the review.</p> <p>The Chair then summarised and it was:-</p> <p><b>RESOLVED</b></p> <ul style="list-style-type: none"><li>i. that the progress of the park project be noted; and</li><li>ii. that current by-laws regulating the Park be examined and reviewed, particularly dog walking and fouling etc, and that the review be reported to the Statutory Advisory Committee, and Consultative Committee for comment prior to consideration by the Board.</li></ul>
<p><b>APBO10.</b></p>	<p><b>LONDON CYCLE NETWORK: PROPOSED ROUTING OF LINK 81 VIA ALEXANDRA PALACE</b></p> <p>Following a brief introduction of the report by the Facilities Manager – Mr Loudfoot, the Chair summarised and it was:</p> <p><b>RESOLVED</b></p>

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	<p>That the report be noted.</p>
<p><b>APBO11.</b></p>	<p><b>NEW ITEMS OF UNRESTRICTED URGENT BUSINESS</b></p> <p>The Chair advised the Board that whilst there were no additional urgent items of business he did have some comments to share with the Board from the Board's non voting representative – Mr Liebeck – in respect of the General Manager's impending departure. The Chair had advised that Mr Liebeck had asked that in his absence those comments be read out.</p> <p>The Chair quoted Mr Liebeck's comments as follows:</p> <p>“ if this marks Keith's last attendance as general manager could you please express my personal thanks, and those of the SAC for his patience, civility and assistance over the years. Though we have had disagreements on certain issues from time to time, he has always conducted himself in a professional, courteous and diligent manner, and his experience and expertise will be missed. I am pleased to note that it is intended that he should be offered a new "support" role in connection with the development.</p> <p>We do look forward to working with David Loudfoot in the future.”</p> <p>The Board noted and echoed the comments expressed by Mr Liebeck.</p> <p><b>NOTED</b></p>
<p><b>APBO12.</b></p>	<p><b>EXCLUSION OF THE PUBLIC AND PRESS</b></p> <p><b>RESOLVED</b></p> <p>that the Public and press be excluded from the proceedings as the following items contain exempt information as defined in section 100A of the Local Government Act 1972 namely; Para 1 – Information relating to an individual, and Para 3 – Information relating to the business or financial affairs of any particular person (including the Authority holding that information).</p> <p><b><i>At this point in the proceedings(19.30hrs) the Chair MOVED and it was RESOLVED nemine contradicente that the meeting be adjourned for a period of 5 minutes.</i></b></p> <p><b><i>The Board adjourned at 19.30hrs and reconvened at 19.35hrs.</i></b></p>
<p><b>APBO13.</b></p>	<p><b>MINUTES</b></p> <p><b>AGREED</b></p>
<p><b>APBO14.</b></p>	<p><b>AWARD OF LEASES OF PARK BUILDINGS - REPORT OF THE FACILITIES MANAGER</b></p>

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	<b>AGREED RECOMMENDATIONS</b>
<b>APBO15.</b>	<b>RESIDUAL MANAGEMENT ARRANGEMENTS - ALEXANDRA PALACE (REPORT OF THE ASSISTANT CHIEF EXECUTIVE - PEOPLE AND ORGANISATIONAL DEVELOPMENT - LB HARINGEY)</b>  <b>AGREED RECOMMENDATIONS</b>
<b>APBO16.</b>	<b>NEW ITEMS OF EXEMPT URGENT BUSINESS</b>  The Clerk advised that there were no Items of urgent exempt business.  At this point in the proceedings the Chair, on behalf of the Board, congratulated David Loudfoot on his appointment as General Manager.  The Chair also asked that the Board's thanks and appreciation be passed on to Keith Holder who would cease in his position as General Manager on 30 April 2007. The knowledge, expertise and understanding that Mr Holder carried in terms of the Palace was much valued by both Board members and officers. The Board were also extremely grateful that Mr Holder's services would be retained in a consultancy capacity and that the Board looked forward to working with him in the future.  As it was the last meeting The Chair also took the opportunity to thank the Trust's Solicitor – Mr Harris, and also all support staff for their efforts and contribution to the smooth running of Alexandra Palace. He concluded by also thanking the Clerk to the Board for his efforts in ensuring the good running of meetings, and advice to the Chair and Board members.  Mr Willmott also referred to the recent death of the former Councillor and Mayor of Haringey – Mary Neuner. Mr Willmott paid tribute to the work and positive contribution of Mary during her years as a Board member and her tireless efforts in ensuring the best possible solution for the future of the asset. Mr Willmott further added that Mary had continued to show interest after standing down as a Councillor when she agreed to sit on the 'Friends of Alexandra Palace Theatre' and almost right up to her death had participated in meetings and made considerable contribution.  Members of the Board echoed the sentiments of Mr Willmott.  The Chair concluded that Mary Neuner would be sadly missed and her memory would not fade.  <b>NOTED</b>

The meeting ended at 20:15hrs.

COUNCILLOR CHARLES ADJE

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Chair